

Memo

To: Chevy Chase Village Board of Managers
From: Grace Brock, Administrative Assistant/Community Liaison
CC: Shana R. Davis-Cook, Village Manager
Date: 1/9/2013
Re: Village Hall Use for December 2012

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of December, 2012.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) —Non-Profit Meeting, Funeral Reception.	2	\$1,025.00
Community Use—Board of Managers Meeting, Building Code Review Meeting, Public Safety Committee Meeting	3	\$0.00
Fee Waiver Use/Public Use— 2 Chevy Chase @ Home's Meet and Mingle Events, Chevy Chase @ Home Evening Event, Garden Club Meeting, Section 5 Meeting.	5	\$0.00